

Holbrook Board of Selectmen
Minutes of the Regular Session of
Wednesday, May 24, 2017

Present: Daniel R. Lee, Chairman
Kevin J. Sheehan, Clerk
Richard B. McGaughey, Associate

Absent: Daniel F. Moriarty, III, Vice-Chairman
Matthew V. Moore, Associate

In attendance: Timothy J. Gordon, Town Administrator
Marjorie E. Godfrey, Assistant Town Administrator
Paul Digirolamo, Town Treasurer/Collector
Stephan Hooke, Communications Director
Benjamin Ecord, Superintendent of Public Works
Bethiny Moseley, Town Accountant

The meeting was called to order at 7:00 p.m. by Chairman Lee, in the Selectman Noel C. King Meeting Room, Holbrook Town Hall, Floor 3R, 50 North Franklin Street, Holbrook, MA 02343.

MINUTES:

MOTION: By Mr. Sheehan, second by Mr. McGaughey, to accept the minutes of the regular session of Wednesday, April 12, 2017, as printed

VOTE: 3:0

MOTION: By Mr. Lee, second by Mr. McGaughey, to accept the minutes of the regular session of Thursday, April 20, 2017, as printed

VOTE: 2:0:1 (Mr. Sheehan abstained)

Announcements were read about the Spring Yard Waste Drop Off, Town Forest Trail Maintenance Day on June 10th, summer-time Mosquito spraying by the Norfolk County Mosquito Control District, a vacancy on the Conservation Commission, and a job posting for a part-time Veterans' Agent.

The residents at 58 N. Shore Road emailed their thanks to Health Agent Arthur Boyle, the Health Department and Sheriff Bellotti's office for their assistance in cleaning up a dumping ground behind their house, which they recently purchased.

Mr. Gordon reported that:

- The Memorial Day parade and Road Race, both on May 29th, are being finalized.
- He recommended that the Economic Development Advisory Board consider the repurpose of the two elementary schools and report back to the Board of Selectmen. The School Committee voted to turn the South School over to the Town later in the summer. An RFP could be issued in order to hear about ideas for developing the property. There are several ideas for the Kennedy School, which could be considered.

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MOTION: By Mr. Sheehan, second by Mr. McGaughey, that the Board of Selectmen have the Economic Development Advisory Committee take a look at the future use of the two elementary schools and report back to the Board of Selectmen

VOTE: 3:0

7:10 pm: Public hearing – Common Victualler License – BOSTON PIE, INC. DBA DOMINO’S PIZZA (David Jenks, Pres.)

The legal notice published in the Holbrook Sun on Friday, April 28, 2017, was read.

Mr. William Mohan, representing Boston Pie, Inc., explained that there will be very little change to the business, except the owner and a new manager. A new landscaper has been hired to take care of the facility. Mr. Jenks will continue giving back to the community, and there will be no deliveries made at the restaurant prior to 7:00 am. No one in the audience offered any comments.

MOTION: By Mr. Sheehan, second by Mr. McGaughey, that the Board of Selectmen grant the request of Boston Pie, Inc. dba Domino’s Pizza, for a Common Victualler’s License in order to serve prepared foods at 2 Norfolk Road

VOTE: 3:0

Mr. David Dingley, the Chairman of the Town Scholarship Committee, presented biographical information and introduced the two \$1,000 TOWN SCHOLARSHIP RECIPIENTS for 2017: Miss Kaylee Urquirza Anagnos and Miss Kelly Anne Moscone. A total of 14 applications were received.

A letter was received from Ms. Barbara Davis, submitting her name for appointment to the SCHOLARSHIP COMMITTEE. Chairman Dingley indicated that he recommended Ms. Davis for appointment to the committee.

MOTION: By Mr. Lee, second by Mr. Sheehan, that the Board of Selectmen appoint Barbara Davis to the Town Scholarship Committee, effective July 1, 2017, with a term to expire on June 30, 2020

VOTE: 3:0

Steven Moore, Assistant Superintendent for Business and Personnel and Co-Chair of the School Building Committee at BLUE HILLS REGIONAL TECHNICAL HIGH SCHOOL, and Michael Franzosa, Holbrook’s Representative to Blue Hills, were present. Mr. Moore explained that the proposed SCHOOL RENOVATION PROJECT at Blue Hills is described as an accelerated repair program to make the building educationally adequate for 50 years. There will be no additions. The project, currently estimated at \$86.5 million, will begin next summer, if all nine towns agree to borrow the money. A special town meeting vote would be required between late September and Thanksgiving 2017. The debt payment for Holbrook would come in FY20. Mr. Moore will be back to a meeting in late summer when the numbers involved are better known.

Frank Marinella, Esq., of Braintree, was before the Board representing Steve Zeboski, a Principal of Properties R E Company, Inc., about an “Assent of the Town of Holbrook to Petition for Approval of a Plan” regarding property at 16 Pond Street. Mr. Marinella explained that the chain of title includes a record of the Town where there was a land taking, and the registered land system is more strict.

MOTION: By Mr. Sheehan, second by Mr. McGaughey, that the Board of Selectmen assent to approval of the Plan that divides lot 87 into Lots 90 and 91, as shown on an Approval Not Required Plan endorsed by the Holbrook Planning Board on January 4, 2017, concerning the Petition for Plan Approval of Properties R E Company, Inc., regarding property located at 16 Pond Street, Holbrook, MA

VOTE: 3:0

Police Chief William Smith recommended that the Board RESCIND the agreement allowing ABINGTON TOWING to do towing for the Holbrook Police Department, because they have not secured a lot in Holbrook since they were put on the list, and incidents have occurred.

MOTION: By Mr. Sheehan, second by Mr. Lee, that the Board of Selectmen rescind the agreement between the Town of Holbrook and Abington Sunoco for emergency towing for the Holbrook Police Department, which was approved on January 25, 2017, contingent on maintaining a suitable storage lot within the Town of Holbrook

VOTE: 3:0

Police Chief William Smith explained that he would like to use an ASSESSMENT process for selecting the next SERGEANT. There are a couple of approved vendors for the purpose, and a fee could be charged to take the test, which would help to recoup some of the expense. The Board generally supported the idea.

Chief Smith suggested that a Sergeant could be appointed as a COMMANDER, which is similar to a deputy chief, but at a lower additional cost. The Union contract will need to be amended to include the position.

MOTION: By Mr. Sheehan, second by Mr. Lee, to accept the recommendation for a Commander with a stipend

VOTE: 3:0

Chief Smith reported that the Alcoholic Beverages Control Commission (ABCC) was in Holbrook, and found no violations. He recommended that residents lock their vehicles, and announced that the Department is participating in the Click It or Ticket Program.

Treasurer/Collector Digirolamo explained that it is time to ROLL OVER \$6 million of BORROWING for the PreK – 12 School Project and \$680,000 for the Weymouth, Pine & Sycamore intersection improvements. The borrowing will be at 0.985%, with a premium of over \$100,000.

The VOTE was read aloud in its entirety:

VOTE OF THE BOARD OF SELECTMEN

I, the Clerk of the Board of Selectmen of the Town of Holbrook, Massachusetts, certify that at a meeting of the board held May 24, 2017, of which meeting all members of the board were duly notified and at which a quorum was present, the following votes were unanimously passed, all of which appear upon the official record of the board in my custody:

Voted: to approve the sale of \$6,680,000 General Obligation Bond Anticipation Notes (the “Notes”) of the Town dated June 2, 2017, payable June 1, 2018, to TD Securities (USA) LLC at par and accrued interest, if any, plus a premium of \$100,934.80.

Further Voted: that in connection with the marketing and sale of the Note, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated May 10, 2017, and a final Official Statement dated May 17, 2017, each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that the Town Treasurer and the Board of Selectmen be, and hereby are, authorized to execute and deliver a significant events disclosure undertaking in compliance with SEC Rule 15c2-12 in such form as may be approved by bond counsel to the Town, which undertaking shall be incorporated by reference in the Notes for the benefit of the holders of the Note from time to time.

Further Voted: that we authorize and direct the Treasurer to establish post issuance federal tax compliance procedures in such form as the Treasurer and bond counsel deem sufficient, or if such procedures are currently in place, to review and update said procedures, in order to monitor and maintain the tax-exempt status of the Note.

Further Voted: that each member of the Board of Selectmen, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town Clerk and a copy thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal building that the office of the Town Clerk is located or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 29.03(2)(b), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no deliberations or decision in connection with the sale of the Note were taken in executive session, all in accordance with G.L. c.30A, §§18-25, as amended.

MOTION: By Mr. Lee, second by Mr. Sheehan, that the Vote of the Board of Selectmen be moved as read

VOTE: 3:0

Mr. Gordon briefly explained the agreements to be approved in order for the Town to PURCHASE THE STREETLIGHTS from National Grid, and have them maintained by Braintree Electric Light Department (BELD).

MOTION: By Mr. Sheehan, second by Mr. McGaughey, that the Board of Selectmen authorize the Chairman to execute the License Agreement for Overhead Electrical Service and Attachments to Utility Poles for Street and Area Lighting Between Massachusetts Electric Company dba National Grid and the Town of Holbrook

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VOTE: 3:0

MOTION: By Mr. Sheehan, second by Mr. Lee, that the Board of Selectmen authorize the Chairman to execute the License Agreement for Underground Electrical Service and Attachments to Utility Poles for Street and Area Lighting Between Massachusetts Electric Company dba National Grid and the Town of Holbrook

VOTE: 3:0

MOTION: By Mr. Sheehan, second by Mr. Lee, that the Board of Selectmen authorize the Chairman to execute the Agreement of Sale by and between Massachusetts Electric Company dba National Grid (Seller) and the Town of Holbrook (Buyer) for the purchase of existing outdoor street and/or area lighting and associated equipment located within the boundary limits of the Town of Holbrook, for a purchase price of \$103,137.83

VOTE: 3:0

MOTION: By Mr. Sheehan, second by Mr. Lee, that the Board of Selectmen authorize the Chairman to execute an Agreement for Provision of Streetlight Maintenance Services between the Braintree Electric Light Department (BELD) and the Town of Holbrook

VOTE: 3:0

Communications Director Hooke reported that he has applied for an FY18 development grant through 9-1-1, for an expansion of the Communications Center with no cost or match by the Town. He will receive the decision on his proposal late in August or early in September.

Superintendent Ecord reported on the upkeep of the streets and ballfields. Three temporary summer employees will be hired for June, and two will be added in July. Rain barrels are for sale in the Public Works Department at \$52 for a 60 gallon barrel.

Treasurer/Collector Digirolamo reported on the TAX TITLE AUCTION held on May 17th. All properties were sold, totaling \$635,000, with a legal expense of \$75,000.

MOTION: At 8:50 pm, made and seconded, to adjourn to executive session to discuss strategy as it relates to litigation (Norfolk County Agricultural School), conduct strategy sessions and conduct collective bargaining with union employees (Clerical Union), conduct strategy sessions and contract negotiations with nonunion personnel (Town Administrator), and not return to open session

ROLL CALL VOTE: Mr. Sheehan – Yes
Mr. Lee – Yes
Mr. Moriarty – Yes

Kevin J. Sheehan, Clerk

Documents:

Common Vic. License application (Domino's), request for appointment to Scholarship, Blue Hills Renovation handout, Assent of Petition for Approval of a Plan, request from Chief to rescind vote on Abington Sunoco, agreements with National Grid & BELD, minutes